

La Viña Winery is available for a facilities fee of \$250 per hour. Prices include tables (10 – 6' rounds or 20-4' rounds) and chairs (white folding chairs) for 145 people. Table coverings are not provided. Set-up and clean-up are the renters' responsibility.

There are no charges for set-up time, provided this occurs during our normal business day, which is 8 - 5 p.m. Mon – Sat, and Noon – 5 p.m. on Sunday. All events must end by midnight, when the front gate is locked. Any portion of an hour is charged the full rate. Any necessary tear-down after midnight may be done the following day.

Prices include tables (10 – 6' rounds or 20-4' rounds) and chairs (white folding chairs) for 145 people. Table coverings are not provided. Set-up and clean-up is the renter's responsibility.

The only alcoholic beverages that may be served are from La Viña. No outside alcoholic beverages may be brought onto the premise. A deposit of \$250 will reserve your date and be used as a refundable cleaning deposit, provided the grounds are cleaned. This deposit is non-refundable, 30 days prior to the event, and will be applied to the total event cost. Estimated total charges to La Viña are due the day prior to the event.

Any caterer may be used, provided that they have insurance coverage. Self-catered events require a refundable \$250 deposit, when the facilities are cleaned.

Functions with over 100 in attendance require security.

Wine service is optional. Servers must be requested/compensated separately, if the caterer does not provide them.

If you have additional questions, please contact me.

Denise Stark

505-882-7632

[www.lavinawinery.com](http://www.lavinawinery.com)

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE #'S \_\_\_\_\_

DATE/TYPE OF FUNCTION: \_\_\_\_\_

TIME OF FUNCTION BEG/END: \_\_\_\_\_

ESTIMATED NUMBER OF GUESTS: \_\_\_\_\_  
(OVER 100 GUESTS REQUIRE SECURITY)

SETUP DAY/TIME: \_\_\_\_\_ There are no charges for set-up time, provided this occurs during our normal business day, which is 8 - 5 p.m. Mon – Sat, and Noon – 5 p.m. on Sunday.

CATERER: \_\_\_\_\_  
Any caterer may be used, provided that they have insurance coverage. Self-catered events require a refundable \$250 deposit, when the facilities are cleaned.

DO YOU WISH TO SERVE WINE? \_\_\_\_\_ The only alcoholic beverages that may be served are from La Viña. No outside alcoholic beverages may be brought onto the premise. Wine service is optional. Servers must be requested/compensated separately, if the caterer does not provide them.

ESTIMATED CHARGES \$250 PER HOUR \_\_\_\_\_  
All events must end by midnight OR when the front gate is locked. Any portion of an hour is charged the full rate. Prices include tables (10 – 6' rounds or 20-4' rounds) and chairs (white folding chairs) for 145 people. Table coverings are not provided. Set-up and clean-up is the renters' responsibility.

**\$250 DEPOSIT REQUIRED TO RESERVED DATE & CONFIRM CLEAN UP:** \_\_\_\_\_

A deposit of \$250 will reserve your date. This deposit is non-refundable, 30 days prior to the event, and will be applied to the total event cost, provided the grounds are cleaned. Estimated total charges to La Viña are due the day prior to the event.

SIGNATURE OF RESPONSIBLE PARTY \_\_\_\_\_